

## **Authors Appeal Policy against Editorial Decision**

We aim to respond to and resolve all complaints quickly and constructively. The procedures to investigate and resolve complaints followed by JRDA aims to be fair and balanced for those making complaints and for those being complained about. If the authors disagree with the editorial decision on their manuscript they have a right to appeal.

If a manuscript is rejected and authors are not satisfied about the outcome of their manuscript, they can appeal a decision if they feel that their article has been rejected unfairly. In such cases please email the editor ([editor.jrda@aiou.edu.pk](mailto:editor.jrda@aiou.edu.pk)) with an appeal letter. In the appeal letter state why the authors feel that the rejection of their letter was unfair and address all specific points of the reviewer's and editor's comments. Appeal must be submitted within 30 days of the rejection decision.

When applying for appeal, do not submit a revised version of the article at this stage. If the appeal is accepted by the editor, he will review the manuscript, editorial and peer reviewers' comments and give his decision for accepting or rejecting a manuscript. Editor may, if so required, send the manuscript to new referees for peer review. Decision of the Editor in such case will be final.